

County of Powhatan County

Department of Parks and Recreation

Program / Class Budget Proposal

Program Name: _____ Date: _____
 Instructor: _____ Phone (Home): _____
 Address: _____ Phone (Work): _____
 City State Zip: _____ Phone (Cell): _____
 Email: _____

	PROPOSED BUDGET	ACTUAL BUDGET	PREVIOUS YEAR ACTUAL
INCOME:			
REGISTRATION			
_____ @ _____ EACH	_____	_____	_____
_____ @ _____ EACH	_____	_____	_____
_____ @ _____ EACH	_____	_____	_____
SPONSORS			
_____ @ _____ EACH	_____	_____	_____
OTHER (SPECIFY)			
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL INCOME	_____	_____	_____
EXPENSES			
ADMINISTRATIVE FEES			
Staff cost _____	_____	_____	_____
Equipment _____	_____	_____	_____
Supplies _____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Uniforms _____	_____	_____	_____
Referee _____	_____	_____	_____
Trophies _____	_____	_____	_____
Other _____	_____	_____	_____
_____	_____	_____	_____
TOTAL EXPENSES	_____	_____	_____
SURPLUS / (DEFICIENCY)	_____	_____	_____

Signature of Instruction

Parks and Recreation Representative Date